

# Using Commander™ BI

## A Guide to Analyzing Office Utilization with Commander BI

The workplace analytics platform Commander BI crunches Big Data from numerous sources and produces reports, dashboards and visualizations to answer the biggest and toughest questions facing organizations with offices, desks and meeting rooms. While Commander BI comes with a large number of pre-built reports and widgets, the self-service module allows users and I.T. professionals to create new and customized reports, widgets and purpose-built dashboards. This large range of visualizations and reports provides answers to questions which can be best understood with examples by functional role or need.



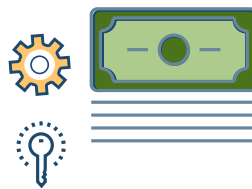
For space planners, workplace strategists, financial managers, sustainability experts and facility managers, we've designed this handy guide to what questions Commander BI can answer for you.



**Space Planner /  
Corporate Real  
Estate**



**Workplace  
Strategist**



**Financial  
Management**



**Sustainability  
Management**



**Operations /  
Facility  
Management**



## Space Planner / Corporate Real Estate

For the departments and staff responsible for acquiring and allocating space to various departments, divisions or operating units, Commander BI can answer questions like these with summarized data on actual use of space:

- What is the average, minimum, and peak actual use of space?
- What buildings can I dispose of/consolidate?
- Which leases should be renewed? How much space will we need?
- What is the actual utilization of my space by geolocation: portfolio, region, facility, floor, location on floor?
- What is the utilization of space by owner organization, level, job class, space type?
- What is the utilization of space by year, quarter, month, week, and day of week?



## Workplace Strategist

Within the workplace program, Commander BI can provide answers about how well one strategy is doing versus another and how the current space and choices appeal to the employees (or not):

- What is my worker-to-workspace ratio?
- How many more people can I house in this space?
- What is our current space per person? What would be our optimal space per person?
- Who are my new candidates for mobility based on actual use?
- What spaces do people like to use most?
- How much of my space should be hoteling space?



## Financial Management

For the CFO and their staff, Commander BI can be used as-built or with blended data from lease and costing systems to provide accurate cost-by-utilization and future-utilization-needs perspectives:

- How can I more accurately forecast my budget?
- As we grow or reorganize, what is the range of space we'll need for each level of change?
- What will be the impact of space consolidations on my P&L/balance sheet/cash flow?



## Sustainability Management

Commander BI helps you know how you're staying energy efficient and reducing your facility's carbon footprint by helping you answer these questions:

- How much have we reduced our carbon footprint through new workplace practices?
- How much have we reduced our energy consumption?
- What effect has telecommuting had on our personnel carbon footprint?
- How do I measure the total amount of telework in my organization?



## Operations / Facility Management

Commander BI helps you get data so you can answer the difficult workspace challenges your company may face:

- Where can visiting employees find space?
- Where are my colleagues today?
- Business continuity/disaster recovery
- Who was in the building?
- Where are available spaces to work in other buildings?
- Where can I go to work immediately?
- Where can displaced people go to work for days, weeks, or even months?
- How do I maintain voice communications when I move without notice?
- How can I find available rooms or equipment in an unfamiliar facility?
- How do I maintain accurate seat assignment data?

We are happy to answer your questions and provide references to satisfied customers when you call our workplace specialists at **877-740-3981**

Explore Commander BI through our product video, documentation or hands on demonstration at [AgilQuest.com/CommanderBI-info](https://AgilQuest.com/CommanderBI-info)