

Financial Services Company



The Challenge

A large expansion of this Financial Services Company was underway in Charlotte, NC. This project consisted of relocating over 1400 associates from 10 floors at a downtown building to 6 floors in the new Duke Energy Center. 1000 of these associates were securities traders working in a critical environment.

The FM Solution

As an integral part of the project team, FM Solutions managed the relocation of 1456 associates in 8 separate moves. The first two phases consisted of relocating approximately 550 public traders over each weekend. These relocations were the largest moves ever accomplished in the history of the company in the allotted time frame. Subsequent phases included relocating the remaining private trading floor and Investment Banking / Capital Markets groups. FM Solutions provided a wide array of project management functions including: creating and executing the move labor request for proposal and contracting with the move company; move strategy, support drawings and materials; beverage/signage vendor and housekeeping coordination; schedule management and project oversight during the move and at the day one command center.

Project

Charlotte, NC Expansion

Primary Tasks

Relocation Strategy,
Relocation Management

Size

1/2 Million SF, 3 Buildings
1,456 Staff

Location

Charlotte, NC

Financial Services Company



Project

Relocation Planning and Management

Primary Tasks

Relocation Strategy, Relocation Management

Size

441,000 SF, 3 Buildings
1,475 staff

Location

Richmond, Virginia

The Challenge

FM Solutions was engaged to plan and oversee the relocation of 1,475 associates for this national bank. The plan called for the relocation of 900 associates from the Best Plaza facility to the Villa Park Facility in Richmond, VA. In order to accommodate this quantity of personnel in Villa Park, 575 associates would be churned between two buildings. This movement would affect two floors in one building and 7 floors in the other. Ultimately, 18 floors shuffled or were vacated over 10 weekends.

The FM Solution

FM Solutions worked closely with the design firm, the contractor and the Bank's technology staff and the selected movers to develop and maintain the project move schedule. FM solutions conducted weekly team meetings, assisted with the selection of moving services companies, created customized move manuals, and trained end-users on packing and move day procedures. Move Managers and Coordinators were on site throughout the entire move process, which was typically consecutive weekends with movement of up to 300 staff per phase.

All moves were completed per the established schedule allowing for the Best Plaza facility to be decommissioned and ultimately sold.